



GOVERNMENT OF ANDHRA PRADESH
HEALTH, MEDICAL & FAMILY WELFARE DEPARTMENT
ANDHRA PRADESH MEDICAL SERVICES RECRUITMENT BOARD

PhyCARE Building, Mangalagiri, Guntur District.

Notification No: 11/2025

Date: 26.08.2025

RECRUITMENT FOR THE POST OF DEPUTY EXECUTIVE OFFICER –
TECHNICAL UNDER Dr. NTR VAIDYA SEVA TRUST ON CONTRACT BASIS.

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1. Applications are invited from the eligible candidates for the post of Deputy Executive Officer - Technical on **CONTRACT BASIS** under **Dr. NTR Vaidya Seva Trust**.
2. Details of Post wise vacancies are at **ANNEXURE - I** to the Notification. Vacancies may be increased / decreased.
3. Online Application will be enabled in the web site <http://apmsrb.ap.gov.in/msrb/> from **01.09.2025** to **15.09.2025 till 11.59 pm** in the website.
4. Total Number of Vacancies : Deputy Executive Officer - Technical 48 (Forty Eight Only)
5. The Merit list prepared under this notification is valid for one year or the next notification issued, whichever is earlier.
6. Post wise qualification, Pay and allowances are shown below under Dr. NTR Vaidya Seva, Mangalagiri.

Sl. No.	Name of the Post	Number of Posts	Name of the HoD	Remuneration Rs.	Mode of Recruitment
1	Deputy Executive Officer - Technical	48	Dr. NTR VST	55,350/-	Contract
	Qualifications :	• MBBS with APMC registration			
	Other skills	• Basic Computer knowledge and typing skills			
	TOTAL POSTS ::	48			

7. AGE :

- Below 60 years for all categories irrespective of OC/BC/EWS/SC/ST.

8. SELECTION PROCEDURE:

- a) Rule of Reservation shall be followed as per Government norms.
- b) Merit list will be prepared for all the candidates who applied online and fulfilled all the eligibility conditions. Selection lists will be prepared based on merit lists and roster points as per the Rules of Reservation issued in AP State and Subordinate Services from time to time.
- c) Total Marks: 100.
- d) 75% of the marks obtained in required qualification i.e., MBBS Degree.
- e) In the absence of marks memo (MBBS) obtained in Degree will be considered as 50%. It is the responsibility of the candidate to obtain and submit marks memos from the competent authorities where ever grades instead of marks are issued.

f) In case of Foreign Degrees for Aggregate of Marks of 75% :

1. The candidates who have passed the MBBS degree in Foreign Universities, the 75% aggregate marks weight age is given as per the following formula.

- a) A Grade / Excellent - $60\% \times 75\% = 45.00$
- b) B Grade / Good - $55\% \times 75\% = 41.25$
- c) C Grade / Satisfactory - $50\% \times 75\% = 37.50$

2. The percentage of marks awarded in Foreign Universities, those marks shall be converted as Grades as follows.

Percentage of Marks obtained	Converted Grade	Marks to be awarded for recruitment
80 % to 100 %	A Grade	$60\% \times 75 = 45.00$
65% to 80%	B Grade	$55\% \times 75 = 41.25$
Below 65%	C Grade	$50\% \times 75 = 37.50$

- g) Waiting period of Weight age: Maximum of 10 marks @ 1.0 mark per completed year from the date of passing of qualifying

examination along with completion of internship at the time of date of issue of the notification.

- h) Weight age for contract service up to 15 marks will be given to the candidates working / worked on Contract / Outsourcing / Honorarium basis including COVID-19 service as shown below subject to satisfactory service, certified by the competent authority, as per GO.Rt.No.211, HM&FW(B2) Dept., Dt:08.05.2021, G.O.Rt. No.573 HM&FW (B2) Dept. dt.01.11.2021 and GO.Rt.No.07 HM&FW (B2) Dept. Dt.06.01.2022, Govt.Memo.No.3740784/ B2/2020 of HM&FW (B2) Dept., dt.14.02.2022 & Read with circular No.03/CHFW /2022, dated. 11.02.2022 of the Commissioner of Health & Family Welfare, A.P. If any individual worked less than six months for COVID-19, the weight age shall be 0.83 marks per completed month will be awarded.

9. Weight age to contract service based on type of area:

- i. @ 2.5 marks per six months in Tribal Area.
- ii. @ 2.0 marks per six months in Rural Area.
- iii. @ 1.0 marks per six months in Urban Area.
- iv. No weight age will be given for the services less than six months.
- v. Spells of service rendered will also be considered i.e., continuously 6/12/18/24 months etc., (Contract/ Outsource) 1/2/3/4/5/6 months etc., in case of COVID-19).

- a) Contract Service Weight age shall be considered only when experience certificate produced by the individual is in the appropriate cadre only. Experience in any field other than to post applied shall summarily be rejected. (Vide Govt. Memo. No.3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022.)

- b) The COVID-19 weight age shall be applicable only to the persons who were appointed by a competent authority authorized under the relevant COVID orders /GOs and are appointed by District Collector or any other competent authority based on orders issued by Government from time to time and certified by the controlling

officers (DMHO / DCHS/ Superintendent of GGH) to that effect as per G.O.Rt.No.211, HM&FW (B2) Dept., Dt: 08.05.2021, G.O.Rt.No.573, HM&FW (B2) dept., dt.01.11.2021 and G.O. Rt. No.07, HM&FW (B2) dept., dt.06.01.2022, Govt. Memo. No.3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022 & read with circular No.03/CHFW/2022, dated.11.02.2022 of the CFW, A.P. COVID weight age will be considered on submission of appointment orders for COVID-19 Management, **Monthly attendance certificates and Bank statements indicating payment of monthly remuneration along with COVID-19 service certificate.**

d. Contract service will be reckoned up to the date of notification.

10. HOW TO APPLY :

- i. Applications shall be submitted through online at <http://apmsrb.ap.gov.in/msrb/> from **01.09.2025** to **15.09.2025 till 11.59 pm.**
- ii. The candidates shall have to pay the application fee **Rs.1000/-** for OC Candidates and **Rs.750/-** for BC, SC, ST, EWS, Ex-service men and Differently abled candidates.
- iii. For payment of fee through the online through payment gateway i.e., Net Banking, Credit Card, Debit Card and Mobile wallet payment, **an additional page of the application form will be displayed**, wherein candidates may follow the instructions and fill in the requisite details to remit payment.
- iv. After submitting the payment information in the online application Form, please wait for the intimation from the server, **DO NOT PRESS BACK OR REFRESH BUTTON, in order to avoid double charge.**
- v. If the online transaction has been successfully completed final registration number will be generated. Candidates should note the same for future reference.
- vi. Candidates should carefully fill in the details in the On-Line application at the appropriate places and click on the **"SUBMIT"** button at the end of the Online application format.

Before presenting the "SUBMIT" button, candidates are advised to verify each and every particulars filled in their application. The name of the candidate or his/her father/husband's name etc., should be recorded correctly in the application as it appears in the certificates. Any change / alternation found may disqualify the candidature.

- vii. Candidates are advised in their own interest to apply on-line Fee much before the closing date and not to wait till the last date to avoid last minute internet connectivity issues.
- viii. APMSRB will not be responsible for delayed submission or remitting of payment.

11. ON-LINE REGISTRATION :

- a. Interested and eligible candidates are to visit the website **<http://apmsrb.ap.gov.in/msrb/>** and familiarize themselves with the detailed notification.
- b. On the Home page, Click "Online Registration" to open up the On-line Application Form.
- c. Select the Name of the Post
- d. All the required particulars to be entered without skipping any field.
- e. Mobile Number and e-mail are mandatory; you are also requested to provide alternate secondary Mobile Number, Landline number as well.
- f. All communication from APMSRB will be sent only to the registered primary mobile number by SMS and to the registered e-mail only and by no other means.

12. CERTIFICATES TO BE UPLOADED ONLINE:

Candidates shall submit the application online uploading following certificates in support of their claims in the application

- a) Latest passport-size photo*

- b) SSC Certificates (proof of date of birth)*
- c) Study Certificates from class 4th to 10th from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, Residence certificate from MRO for previous 7 years. (In the prescribed Proforma). In the absence of the above certificate the candidate will be considered as Non- Local.
- d) Intermediate certificate*
- e) Degree Provisional / Marks Memo to be uploaded in Original Certificate*
- f) MCI / A.P Medical Council (APMC) Registration & Renewal Certificate*
- g) Candidates, who claim for VH/MH/HH/OH vacancy, must submit Disability Certificate to that extent, issued by the concerned Medical board or SADAREM.
- h) Social status Certificate in case of SC (Latest Sub Caste classification Scheduled Castes into three Groups Certificate) / ST /BC (Latest Sub Classification Certificate) OBC certificate not accepted / EWS (Latest 2025-26 Certificate) issued by the competent authority. If social status certificate is NOT submitted, then such candidate is treated as OC.
- i) For availing Contract Service weight age **appointment order** should be attached to the application along with **Contract certificate should in the prescribed format** attached in the web site obtained from the **controlling officer concerned (DM&HO/DCHS/Any other authority who appointed the applicant)** in case of **Medical officer working on contract basis**. In absence of which the candidate will not be given any weight age.
- j) For availing COVID-19 weight age – COVID-19 appointment orders should be attached to **the application along with contract Service certificate and Bank statements indicating payment of Monthly remuneration**, if not submitted COVID-19 weight age will not be considered.

NOTE : The applications submitted without the required certificates and incomplete applications will be rejected summarily.

13. IMPORTANT INFORMATION TO THE CANDIDATES:

- a) Selected candidates will be posted at Dr. NTR Vaidya Seva Trust, Government of A.P.,
- b) If selected, he / she should stay at the bonafide Head Quarters compulsorily.
- c) The recruitment is subject to outcome of any O.As / W.Ps pending before Court and likely to arise in the matter.
- d) APMSRB reserves every right to cancel the Notification / alter / modify any condition laid down in the Notification for final selection and also number of posts notified.
- e) In case of any difficulty in technical issues to log on / filled in application please call - 9492619809 (10.00 am to 5.30 pm working days only).

Date: 26.08.2025.

Sd/- M.V. Suryakala
Member Secretary,
A.P.M.S.Recruitment Board,
Mangalagiri.

ANNEXURE - I

Dr NTR Vaidya Seva Trust Vacancies

SNo	Name of the Post	No. of Vacancies
1	Deputy Executive Officer - Technical	48
	Total	48

Sd/- M.V. Suryakala
Member Secretary,
A.P.M.S.Recruitment Board,
Mangalagiri.

ANNEXURE - II.
CONTRACTUAL SERVICE CERTIFICATE

(to be issued by the controlling officer concerned DM&HO / DCHS / any other competent authority)

This is to certify that Dr. _____, S/o,
D/o _____ has been working /
worked as _____ at _____
on contract basis with the financial concurrence of the Government. The details of
his/her service as on _____ are as follows:

Name of the Institution	Type of area (Tribal/ Rural / Urban/ COVID)	Working Period		Reasons for breaking service if any	Whether there is financial concurrence for recruitment	Allegations / Adverse remarks if any
		From	To			

ABSTRACT

Sl. No.	Particulars	Period (No. of Months)	Office use only
1	Urban		
2	Rural		
3	Tribal		
4	COVID		

I hereby declare that,

1. His/ her services as Specialist Doctor / Medical Officer during the contract period are satisfactory.
2. He/ she is appointed as Specialist Doctor / Medical Officer on contract basis through DSC or appropriate authority.
3. He/she does not have any adverse remarks from his/ her superiors.
4. He/ She is eligible for weight age under Contract Service as per the rules.

Station:

Date :

SIGNATURE OF CONTROLLING OFFICER
(DM&HO / DCHS / ANY OTHER
COMPETENT AUTHORITY)

APPENDIX – I
CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) Para 7 of the Presidential order) It is hereby certified,

(a) That Sri / Srimathi / Kumari _____

S/o.W/o,D/o_____appeared for the first time
for the matriculation (SSC) Examination in (month)_____ year;

(b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place/places namely,

Sl. No.	Village	Taluk / Mandal	District	Period
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Station :

Date :

TAHSILDAR.
OFFICE SEAL.