

ENGAGEMENT OF COOPERATIVE INTERNS

SIKKIM STATE CO-OPERATIVE BANK, a leading State Cooperative Bank, with headquarters in Tadong, Sikkim, and having geographical presence all over the state of Sikkim invites applications for engagement as Cooperative Intern.

Post Name- Cooperative Interns

Number of Vacancies- 1(one)

Apply Mode- offline

The eligibility and terms proposed for the post of Cooperative Interns

Qualification	MBA Graduate or equivalent in Marketing Management/cooperative Management/Agri Business Management/Rural Development Management with proficiency in Computer
Age	Minimum Age -21 years and Maximum Age -31years
Period	One year
No of Post	One
Remuneration	Rs.25,000/- (Rupees Twenty Five thousand)only
Role and responsibility	Hand holding the support for PACS in computerization , preparation of business plans projects, financing issues, various approvals etc
Schemes valid	3 years
	The candidates should be a Sikkim Subject/Certificate of Identification holder and should be conversant in at least one Local language.

Other Terms and condition:-

- i) The Internship program is not an employment guarantee with the Bank and Interns cannot claim any future employment.**
- ii) It is a full time program requiring adherence to Bank working hours and it can be discontinued if performance is unsatisfactory or without prior notice**
- iii) The Interns must maintain confidentiality, follow Bank rules and refrain from disclosing information or representing the Bank publicly including on social media with permission.**

- iv) Professional conduct is expected and the Bank is responsible for intern data access.

Procedure for applying:-

Application complete in all respects as per the prescribed format along with copies of all the credentials as enumerated should be sent in a closed envelope super scribed "Application for the post of Cooperative Interns to the following address: General Manager HRDD, Sikkim State Cooperative Bank Limited, Head Office, NH-10, Near Metro Point, Tadong, Sikkim, Pin – 737 102

All eligible and interested candidates should submit the application to the address cited above on or before **20/09/2025 (5.00PM)**. Any application received after the due date will be summarily rejected. If any queries please contact the officer at the phone no below.

- Assistant General Manager Ph.no.9800700662

1. The following credentials (photocopies only) are to be enclosed along with the applicationForm
 - a. Proof of date of Birth
 - b. Mark sheet and Passing certificate of all Educational, Technical / Professional qualifications
 - c. Photo Identity proof and Address proof
2. Candidates are required to have a valid personal email ID and Mobile number for contact. It should be kept active during the time frame of this project. Bank may send call letters for interviewthrough the registered email ID.
3. Candidates are advised to apply well in advance and Bank will not be responsible if candidatesare not able to submit before the due date for any reason beyond the control of the Bank.
4. The Bank takes no responsibility for any delay in receipt or loss in postal transit of any Application or Communication
5. Only those candidates who fulfil the eligibility criteria will be called for interview and intimated by email
6. No Travelling Allowance is payable to candidates who are called for interview.

S/d
General Manager