



ओएनजीसी
ONGC

मानव संसाधन एवं कार्मिक संबंध विभाग, त्रिपुरा परिसम्पत्ति, बदरघाट संकुल, अगरतला-799014
Human Resource & Employee Relations Department, Tripura Asset, Badarghat Complex, Agartala-799014

RETIRED ONGCIANS AS JUNIOR CONSULTANT / ASSOCIATE CONSULTANT TO MENTOR INTERNS
ENGAGED UNDER PRIME MINISTER INTERNSHIP SCHEME

Advertisement No.02/2025 Tripura Asset

ONGC, Tripura Asset invites applications from interested and eligible Retired ONGC executives to appear for a Walk-in-interview for engagement as Junior Consultant/ Associate Consultant on purely temporary basis to the post as detailed below:

Table-1

Post	No. of Vacancy	Level	Required Experience	Monthly Remuneration
Junior Consultant	04	E2/E3	i. Retired ONGC executives with field experience in rigs/ production installations. ii. For all posts, in case of non-availability of suitable executives upto E5 level, retired ONGC executive of E6/E7 level will be considered for engagement with capping of remuneration to E5 level, based on their consent. Age Criteria: Less than 64 years as on the date of interview.	Total monthly consolidated remuneration of ₹62,000/-* (Rupees Sixty two thousand only) including ₹ 27,000/- as monthly honorarium, ₹ 6,500/- as conveyance reimbursement, ₹13,000/- as Reimbursement for office at residence (Secretary, Peon etc.) , ₹ 2,000/- as monthly reimbursement on communication facilities (Cell Phone, Landline and Internet connectivity) & ₹ 20,000/- as NE Compensation.
Associate Consultant		E4/E5		Total monthly consolidated remuneration of ₹88000/-* (Rupees Eighty Eight Thousand only) including ₹ 40,000/- as monthly honorarium, ₹13,000/- as Conveyance reimbursement, ₹ 13,000/- as Reimbursement for office at residence (Secretary, Peon etc.) & ₹ 2,000/- as monthly reimbursement on communication facilities (Cell Phone, Landline and Internet connectivity) & ₹ 20,000/- as NE Compensation.

* The full amount of reimbursement towards conveyance, office at residence, communication facilities, NE Compensation & and 80% of the monthly honorarium as mentioned above would be paid on monthly basis. The remaining 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and completion of assigned tasks.

Details of Interview:-

- I. Date of Interview: **16.09.2025.**
- II. Interview Mode: **Walk in.**

Nature of job / Scope of Work for Retired ONGC Executive as Junior/ Associate Consultant

- i. To impart training/mentoring/monitoring/assessment to/of the Interns engaged through PMIS assigned to him/her.
- ii. To record attendance of the interns on a daily basis, and submit reports, as and when required by competent authority.
- iii. To arrange for PPE kits (Helmet, Dungaree, Safety shoes, Gloves) meeting minimum prescribed specifications of DGMS for field going interns on reimbursement basis, from ONGC.
- iv. Any other assignment related to smooth execution of PMIS.

Selection Methodology

The candidates shall be judged based on an “**interview**” and over-all assessment of their relevant work experience and expertise in their respective fields, communication skill & health and fitness.

Terms and Conditions

- i. Engagement for the above posts is purely temporary basis from the date of joining till **27.08.2026** or on attaining the age of 65 years or till the end of internship period of remaining interns whichever is earlier. Duration of engagement may extend further subject to satisfactory performance and the requirement of ONGC.
- ii. Candidates shall be required to work anywhere in Tripura State depending on the requirement. The work involves extensive Field visit arranged by ONGC, Tripura Asset to the operational areas of ONGC and incumbent should be in reasonably good health conditions. The selected candidates shall be allowed to join only if found medically fit to perform the Field duties, by I/c Medical Services ONGC, Tripura Asset, Agartala.
- iii. ONGC reserves the right to cancel the engagement at any time without assigning any reason thereof. However, in normal course notice period of one month would be required to be given from either side for termination of contractual engagement, if terminated prior to stipulated period.
- iv. He/She will not be eligible for any other benefits/allowances/facilities/incentives etc. including TA/DA, as admissible to regular/tenure employee of ONGC.
- v. He/She will have to make his/her own arrangement of stay in Agartala.
- vi. He/She will not have any financial powers to exercise.
- vii. Engaged personnel shall be required to mentor/work at assigned location. However, in case of exigency, he/she shall work for extended hours/holidays to complete the mentoring/work without any additional payment. Duty pattern may also change at the discretion of the management.
- viii. No claim for regular appointment in ONGC by virtue of their having worked as consultant on purely temporary basis will be entertained.
- ix. Terms and conditions of this engagement shall be subject to change(s) from time to time based in Company's latest policy. In case of any conflict arising out of any new guidelines published by the company through different circulars/office orders or through its official portal shall be binding on the person engaged.
- x. 80% of the monthly honorarium alongwith reimbursement towards conveyance and expenses towards office at residence would be paid on monthly basis. The remaining 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and completion of assigned tasks.
- xi. The above compensation and the communication charges are inclusive of Goods and Service Tax which is to be borne by the Individual Officials. Any liability towards Goods and Service Tax Act would be borne by the Individual Officials.
- xii. There will be no leave except for the leaves specified by ONGC Tripura Asset as per annual leave calendar. In case of absenteeism, deduction @ (Monthly honorarium payable/ Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him/her.
- xiii. No TA/DA will be paid for attending Walk-in-interview.
- xiv. He/She shall join for duty within 10 working days from receipt of offer letter.
- xv. He/She is required to sign an undertaking at the time of joining as per extant guidelines.

How to apply

Interested candidates may report for a **Walk-in-Interview at OOMS Hall, ONGC South Colony, Badharghat, Agartala, Tripura-799014 on 16.09.2025 (Tuesday). The registration for Walk-in-interview will be done during 09:00hrs to 11:00 hrs. and will be closed at 11:00 hrs. No candidate will be considered after 11:00 hrs.** Candidates should bring the following documents (i) Service Certificate, (ii) Identity Card issued to superannuated employee, (iii) Proof of Date of Birth, (iv) Aadhar Card & (v) Educational Qualification certificates. Originals to be produced for Interview alongwith two set of photocopy of each document and a completely filled application form. Please affix a recent passport size photograph on top right side corner of the application. Prescribed application is attached as **Annexure-I**.

Chief Manager (HR)
ONGC Tripura Asset, Agartala

**APPLICATION FORMAT FOR ENGAGING RETIRED ONGC EMPLOYEES AS JUNIOR CONSULTANT / ASSOCIATE
CONSULTANT**

1. Post & Discipline applied for (Junior Consultant/ Associate Consultant :.....)
2. Name of Applicant:
3. ONGC CPF No.:
4. Father's Name:
5. Date of Birth:/...../.....
6. Age (as on 16/09/2025):yearsmonthsdays.
7. Category (SC/ST/OBC/GEN):
8. Designation at the time of Retirement:
9. Level of designation at the time of Retirement (E__):
10. Discipline:
11. Date of Joining in ONGC:...../...../.....
12. Date of Retirement from ONGC:/...../.....
13. Total Service duration:years.....months.....days.
14. Contact No. (Mob. No.) :.....
15. Email ID:
16. Address for postal Correspondence:.....
.....
.....PIN Code:.....
17. Education Qualification level:-.....

Passport Size
Photograph
Duly Attested

18. Details of Educational/Technical Qualification(s):

SL. NO.	Education Qualification (Highest / Latest)	Name of the Institute(s)

19. Experience details:

Sl. No.	Name of Work Centre / Section	Designation/Level	Nature of Work	Duration (From to)	Period (Yrs/ Months)

DECLARATION:

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or after joining the post, my candidature/engagement is liable to be rejected / terminated at any stage without informing me.

Date:

Place:

(Signature of the Candidate)

Name of the candidate.....

CPF No. :.....

Enclosure:-

Instructions:

- Fill in the details below accurately.
- Attach necessary documents as specified in the advertisement.
- Submit the completed form as per the instructions provided by ONGC Tripura Asset.