



**INDIAN INSTITUTE OF ENTREPRENEURSHIP**  
**BASISTHA CHARIALI, LALMATI- 37, NATIONAL HIGHWAY BYPASS, GUWAHATI-781029 (ASSAM)**

Ref.No:(01)Recruit/Pt-I/2021-22

Date: 15.09.2025

**RECRUITMENT ADVERTISEMENT**

The Indian Institute of Entrepreneurship (IIE), an organization under Ministry of Skill Development & Entrepreneurship, Govt. of India invites interested and eligible applicants to Walk-In Interview for the post of **Mentor** under **SVEP Project** on purely honorarium basis.

**The Position, Required Qualification & Experiences & pay structure are as follows:**

| Name of Post | Honorarium per month | Role, Required Qualification and Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No. of Post                                                                                                                                                     |
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| Mentor       | Rs.30,000/-          | <p><b><u>Purpose of the position:</u></b></p> <ul style="list-style-type: none"><li>To guide and manage the work of the CRP-EPs on behalf of the BRC.</li><li>To coordinate between the SRLM project team and the BRC, and ensure the SVEP gets implemented as per plan and schedule (on all parameters – physical, financial and timelines).</li><li>To be involved in the implementation and monitoring the progress of the SVEP in the block and help to scale up the same after giving feedback and suggestions for mid-course corrections, if any are required.</li><li>To document and share best practices, identified in the implementation of SVEP in the block.</li><li>To train and guide the BRC members about all the aspects of the program, so that they are capacitated to manage the same themselves.</li></ul> <p><b><u>Job Responsibilities:</u></b></p> <ol style="list-style-type: none"><li>To ensure rollout of the SVEP program in the blocks, including completion of the baseline and market potential study and preparation of the DPR.</li><li>To co-ordinate and act as a bridge between the block staff of the SRLM, the community organizations and the village level project staff, be part of the implementation process of the SVEP.</li><li>To guide and train the CRP-EPs on all aspects of their work</li><li>To guide and train the BRC members on all aspects of their work</li><li>To participate in all the processes of implementation of the SVEP.</li><li>To help operationalize the MIS for SVEP, monitor progress of the SVEP and share the same with all the stakeholders – SRLM/PIA/NRO/ NRLM.</li><li>To implement the program using the SVEP software</li><li>To ensure adherence to norms and completion of processes related to procurement of equipment for the BRC.</li><li>To help institutionalize the Block Resource Centre and make it</li></ol> | <p style="text-align: center;"><b>05</b></p> <p>(Locations-<br/>1. Pub Chaiduar,<br/>2. Sapekhati,<br/>3. Pakabetbari,<br/>4. Srijangram,<br/>5. Howraghat,</p> |

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|  |  | <p>part of all the SRLM processes in the block.</p> <p>10. To help create a repository of business logics and training material the BRCs.</p> <p>11. To be part of the State level business advisory team for creating local benchmarks for enterprises and for giving seasonality based business advisories.</p> <p><b><u>Core Competencies:</u></b></p> <ol style="list-style-type: none"> <li>1. Understanding and hands-on experience of the non-farm livelihood sector and its issues – having worked with either a business or a producer organization that has been successful or having worked with the SRLM in a livelihoods profile or having worked with a SVEP like project. The person should have at least 2 years of work experience.</li> <li>2. Should have numerical and business finance understanding and skills.</li> <li>3. Good team player, strong ability to work with teams and with people with no direct reporting relationships.</li> <li>4. Data driven, open to learning and adaptable, should be willing to adapt to ground realities. Should be compassionate for the poor and should be willing to look at issues from their lens.</li> <li>5. Also, should be honest, fair and objective in work. The person should not discriminate anyone based on gender, caste, class, region or any other identity mark.</li> <li>6. Should have a training and development orientation.</li> <li>7. Should be self-driven and should be motivated by social change and impact at scale.</li> <li>8. Should be willing to travel extensively in the field and be willing stay in a village for approx. 15 days to 20 days a month.</li> </ol> <p><b><u>Qualification &amp; Experience:</u></b></p> <p>Post graduate/Graduate in any subject with mathematics as a subject till class XII. Preferably from a management/ commerce or engineering background.</p> <p><b><u>Work Experience:</u></b></p> <ul style="list-style-type: none"> <li>• 2+ years of work experience in operations for profit enterprise or in implementing non-farm livelihood interventions.</li> </ul> |  |
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**Mode of Interview: Walk-In**

Candidates fulfilling the required criteria as per the advertisement will only be interviewed by the Interview Board.

**Expenses of appearing for Interview:**

No TA/DA will be provided for attending Walk-In Interview.

**Documents required to appear in Interview:**

The applicants are required to carry the below mentioned particulars on the day of Walk-In Interview:

- I. Detail Bio data/CV/Resume of the candidate. (must contain passport size photo, email ID & Mobile Number)
- II. Originals & Photo copies of the certificates in support of various qualifications / experiences mentioned in the Bio data/ CV/Resume.
- III. Two reference under whom the candidate working before or known person to be mentioned in Bio data/CV/Resume.

**The candidates fulfilling the required criteria as per the advertisement are to register at Reception counter of IIE on the day of interview, i.e., on 23<sup>rd</sup> September,2025 in between 09:00 am to 10:30 am.**

For any queries related to the advertisement applicants may contact in the following:

Phone: 0361-2300840/6901271181

Email: [recruitmentcell.iie.2023@gmail.com](mailto:recruitmentcell.iie.2023@gmail.com)

**Note: IIE, Guwahati reserves its right to reject any or all the applicants at the time of registration.**

**Sd/-  
Administrative Officer  
IIE, Guwahati**

